

**BLACKHAWK AREA COUNCIL
BOY SCOUTS OF AMERICA**



**2019 BOY SCOUT SUMMER CAMP
SEASONAL SUMMER EMPLOYMENT**

CAMP LOWDEN and CANYON CAMP



**BLACKHAWK AREA COUNCIL
2820 McFarland Road
Rockford, IL 61107**

PHONE: 815-397-0210

**Blackhawk Area Council
Boy Scouts of America
Seasonal Staff Application**

**Information about Employment
~Please Read Before Completing Application~**

- The Blackhawk Area Council, BSA is very pleased to be able to offer employment opportunities at its two excellent camps – Canyon Camp and Camp Lowden.
- All applicants will have an interview with the Camp Director, who will then determine the placement status of the applicant.
- Applicants are considered without regard to race, color, religion, sex, national origin, age or the presence of a disability that is unrelated to your ability to perform the job requested.
- The minimum age requirements are: (refer to Position Preference)
 - 14 for CIT (Counselor in Training)
 - 15 for full time staff
 - 18 or 21 for some positions
- Length of employment is:
 - Camp Lowden – Early June to end of July / beginning of August 2019
 - Canyon Camp – Early June to end of July / beginning of August 2019
- Applicant must be a registered member of the Boy Scouts of America or agree to become a registered member before employment begins. The principles of the Scout Oath and Law must be practiced as a way of life.
- As a camp staff member of the Blackhawk Area Council, the staff is expected to set an example of excellence in Scouting, which includes the wearing of the uniform, and adhere to standards of personal appearance.
- Salary is based on position responsibility with consideration given to the individual's experience.
- Review the list of jobs, indicate three references, and complete the entire application.
- **Three letters of recommendation are required for applicants that have not been employed by the Blackhawk Area Council in the past.** Please give the reference form to an adult who knows you. No family members.
- 14 and 15-year-old staff members are required to have an Employment Certificate (work permit). Employment Certificates can be obtained through your school.
- Every applicant who is employed will be required to submit a completed Annual Health and Medical Record, W-4 from your state, federal W-4, and an Employment Eligibility Verification (1-9) form.
- You will reside in housing provided by the camp. Other arrangements must be approved by the Camp Director. Management reserves the right to enter your quarters for inspection at its discretion.
- Return your application to: **Program Department, Blackhawk Area Council,
2820 McFarland Road, Rockford, IL 61107. Or email: Emiliy.Cross@scouting.org**

CUT AND SEND APPLICATION ONLY

2019

Blackhawk Area Council, BSA
Summer Camp Staff Application

Please TYPE or PRINT all information requested.

INCOMPLETE AND UNREADABLE APPLICATIONS WILL NOT BE ACCEPTED

I am applying for a position at

Camp Lowden Canyon Camp Either Camp

General Information

Full Name (F/MI/L) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Telephone (_____) _____ - _____ Date of Birth _____

E-Mail Address _____

Driver's License Number _____ State _____

Campus (college) Address _____ Telephone (_____) _____ - _____

City _____ State _____ Zip Code _____

Last Day of Classes _____

Scouting Background

I am a registered youth member registered adult Unit # _____ Council _____

currently not registered with BSA Troop Crew Team Post

The highest rank I have achieved in Scouting is _____.

I am

Not a member of the Order of the Arrow Leadership Experience _____

An Ordeal member of the Order of the Arrow _____

A Brotherhood member of the Order of the Arrow _____

A Vigil member of the Order of the Arrow _____

Past/Present Scouting experience and Honors awarded: _____

Qualification Background

Previous camping experience _____

I have Served on camp staff before Never served on camp staff before
Camp/Dates _____

Have a current CPR card Exp date _____ Do not have a current CPR Card

Attended BSA National Camp School Never attended BSA National Camp School
Certification/Expiration Date _____

I have the following additional special certifications _____

Leadership Experiences in Other Groups/Organizations:

Position Preference: Indicate three position choices (1=first choice, 2= second choice, 3=third choice). The minimum age requirement is shown in parentheses after the position title.

- | | | |
|--|---|---|
| <input type="checkbox"/> Business Manager (21) | <input type="checkbox"/> Handicraft Director (18) | <input type="checkbox"/> Aquatics Staff (16) |
| <input type="checkbox"/> Program Director (21) | <input type="checkbox"/> Archery Instructor (18) | <input type="checkbox"/> Rifle Range Staff (16) |
| <input type="checkbox"/> Shooting Sports Director (21) | <input type="checkbox"/> Asst. Aquatics Director (18) | <input type="checkbox"/> Nature Staff (15) |
| <input type="checkbox"/> Aquatics Director (21) | <input type="checkbox"/> Asst. Rifle Range Dir. (18) | <input type="checkbox"/> Outdoor Skills Staff (15) |
| <input type="checkbox"/> High Adventure Director (21) | <input type="checkbox"/> Commissioner Staff (18) | <input type="checkbox"/> Handicraft Staff (15) |
| <input type="checkbox"/> Head Cook (21) | <input type="checkbox"/> Health Officer (18) | <input type="checkbox"/> Quartermaster (15) |
| <input type="checkbox"/> Chaplain (21) | <input type="checkbox"/> Assistant Cook (18) | <input type="checkbox"/> Food Service Staff (15) |
| <input type="checkbox"/> Camp Commissioner (18) | <input type="checkbox"/> Assistant Ranger (18) | <input type="checkbox"/> Counselor-In-Training (14) |
| <input type="checkbox"/> Nature Director (18) | <input type="checkbox"/> Trading Post Manager (16) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Outdoor Skills Director (18) | <input type="checkbox"/> Dining Hall Steward (16) | |

References/Approvals

Have you ever been convicted of anything other than a minor traffic violation? _____

If "yes", please explain: _____

The following persons can supply a reference as to my qualifications for these positions:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

BOY SCOUT DECLARATION OF RELIGIOUS PRINCIPLE:

The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing his obligation to God and, therefore, acknowledges the religious element in the training of the member, but it is nonsectarian in its attitude toward the religious training. It's policy that the organization or institution with which the member is connected shall give definite attention to his religious life. Only persons willing to agree with this declaration of principle and the Bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

I hereby make application for employment, and in accordance with the principles of Boy Scouts of America, subscribe to the Scout Oath, Law, and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all the BSA policies, program, and management. I understand that a personal interview will be required before employment will be granted.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to any investigation of statements made regarding any previous criminal record. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge and denial of workers' compensation benefits.

Do you agree with the Declaration of Religious Principle? Yes No

Signature

Signature of Parent if under 18

Date

Return the Application To: *Blackhawk Area Council, Program Dept., 2820 McFarland Rd., Rockford, IL 61107 or email: Emily.Cross@scouting.org*

(Office Use Only)

Date of Interview: _____

Interviewed by: _____

Position Hired for: _____

Salary: \$ _____

o Not Hired

**Blackhawk Area Council/Boy Scouts of America
SEASONAL STAFF APPLICANT REFERENCE**

Circle the Camp where the applicant is applying:

Camp Lowden Canyon Camp Both

_____ is applying for a seasonal camp position. This staff is responsible for hosting Scouts and adult leaders. The success of the camp operation depends upon its staff. Mature and competent people are required to fulfill this important responsibility.

We would greatly appreciate your frank evaluation of this applicant. Please complete this form at your earliest convenience and return to: Program Department, Blackhawk Area Council, 2820 McFarland Rd, Rockford, IL 61107

How well do you know applicant? Very Well Rather Well Casually Do Not Know Person

Please circle the phrase that best describes the applicant's behavior. Your comments are also of the utmost importance.

APPEARANCE:	Flawless	Well-groomed	Generally neat	Slovenly
DEPENDABILITY:	Exceptional	Usually dependable	Requires supervision	Irresponsible
INITIATIVE:	Resourceful/self-motivated	Industrious	Has necessary drive	Indifference
PERSONALITY:	Magnetic	Outgoing	Pleasing	Bland
COOPERATION:	Inspires confidence	Cooperates willingly	Usually cooperative	Uncooperative
LEADERSHIP:	Inspirational	Able to take charge	Good team member	Incapable of leading
ATTITUDE:	Always enthusiastic	Positive	Generally acceptable	Negative
COMMONSENSE:	Always uses sound judgment	Usually sound	Needs experience	Lacking
ORAL EXPRESSION:	Eloquent	Fluent, excellent grammar/vocabulary	Satisfactory	Limited
INTEGRITY:	Always trust-worthy	Generally reliable	Sometimes lacking	Can't be trusted

What, in your estimation, is this person's greatest ability? _____

What, in your estimation, can this person improve upon? _____

Recommendation: _____ Highly recommend employment
 _____ Recommend employment
 _____ Do not recommend employment

Please put any additional comments on the reverse side.

Signature _____ Date _____

Print Name _____ Phone Number _____